



樂善堂張葉茂清幼稚園

學校編號:15883

地址：新界屯門兆哇苑兆強閣地下 電話：2463 6709 傳真：2469 3815

電郵：lstcymck@yahoo.com.hk

2019-2020 年度報名須知及行事日程表

敬請 台端注意及執行有關事項 2019-2020 年度並請保留此「報名須知」以便日後參閱。如有任何查詢，請電：2463 6709。另有關於本校辦學宗旨、課程、活動等資料請瀏覽本校網頁，網址：<http://www.lstcymck.edu.hk/>

2019-2020 年度招生事項之行事日程如下：

一)派發及遞交申請表格

1. 派發表格：2018 年 9 月 10 日至 10 月 19 日
星期一至五：上午十時至十一時半及下午二時至五時
星期六：上午九時至中午十二時
2. 報名費：港幣 40 元(遞交報名表時一併收取)，無論申請成功與否，報名費概不退還。
3. 交表日期：2018 年 9 月 26 日至 10 月 26 日
星期一至五：上午十時開始至下午五時(午膳時間為中午十二時至一時暫停收表)
星期六：上午九時至中午十二時
4. 收生名額：80 人
5. 遞交方法：親臨本園將填妥之申請表及回郵信封連同下列文件，一併交到本校校務處。
(小朋友毋須到校，並可委託他人交表)
 - a. 學生之出生證明書副本
 - b. 學生之針咭副本
 - c. 學生之近照兩張
 - d. 長形回郵信封四個(貼上\$3 郵票及填寫通訊地址及學生姓名，以便聯絡)

二)申請「2019/20 幼稚園入學註冊證」

家長須於 2018 年 9 月至 11 月期間為其子女向教育局申請「2019/20 幼稚園入學註冊證」

三)收生準則：

1. 面試表現
2. 申請人的兄弟現正在本園就讀優先考慮
3. 如申請全日班學位，有家庭需要的申請人可獲優先考慮(請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

四)面見安排：

1. 本園會安排面見所有申請入讀幼兒班的兒童
2. 面見於 2018 年 11 月 2 日(星期五)按預約時間到校，早到者請於校外等候
3. 以小組形式及個別面見
4. 家長須陪同兒童參與面見

五)取錄結果公佈：

本園將於 2018 年 11 月 9 日於網上公佈結果，並於 2018 年 11 月 15 日前以郵遞方式通知家長幼兒班取錄結果。(請家長保留報名費收據至註冊日，憑收據編號 1920XXX 查閱取錄結果)

六)註冊安排：

1. 正選生：家長須於 2019 年 1 月 10 日至 12 日內到本園辦理註冊手續，並須提交「2019/20 註冊證」正本及繳交註冊費。
2. 備取生：本園會發出通知，請家長於 2019 年 1 月 14 日至 1 月 16 日到本園辦理註冊手續，並須提交「2019/20 註冊證」正本及繳交註冊費。
3. 家長請留意，如未能在指定日期提交有效的註冊文件，本園或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊證。
4. 2019/20 學年的註冊費半日班為港幣 970 元正，全日班為港幣 1570 元正。如有關兒童入讀本園，本園會於約 9 月以自動轉帳形式退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知本園。本園會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，本園亦不會為該兒童保留學位。

*請用藍色或黑色原子筆以端正字體，清楚地填寫申請表，尤其是回郵地址，請確保通訊地址清楚，始能郵遞無誤。



Lok Sin Tong Cheung Yip Mou Ching Kindergarten

School Number:15883

Address : G/F Wing A&B, Siu Keung House, Siu Kwai Court, Tuen Mun, New Territories

Tel no : 2463 6709

Fax : 2469 3815

E-mail : lstcymck@yahoo.com.hk

2019-2020 K1 Admission Schedule

Please keep this Registration Information for reference. If any inquires please call :2463 6709.

You can also visit our website <http://www.lstcymck.edu.hk/> to learn more about our school mission, curriculum, activities.

2019-2020 admission Schedule and details :

1) Distribute and submit the application form:

1. Day of distribution :10 September 2018 to 19 October 2018
Monday to Friday : 10:00am to 11:30am and 2:00pm to 5:00pm
Saturday : 9:00am to 12:00nn
2. Application fee : HKD40 (charged when submitting the application form), Whether the application is successful or not , the application fee is not refundable.
3. Day of submission : 26 September 2018 to 26 October 2018
Monday to Friday : 10:00am to 5:00pm(lunch time 12:00am to 1:00pm)
Saturday : 9:00am to 12:00nn
4. Admission quota : 80
5. Submit method : Please come to our school to hand in completed application form with the following documents.
 - a. Copy of the birth certificate
 - b. Copy of injection record
 - c. Two passport photos
 - d. Four rectangle shape envelopes with \$3 stamp, address and student name on them

2) Application 2019/20 Registration Certificate for Kindergarten Admission:

Parents must apply 2019/20 Registration Certificate for Kindergarten Admission during September to November

3) Admission criteria :

1. Interview performance
2. Applicant's sibling is attending or graduated from our school will have priority.
3. Applicants who apply whole day class with family need will receive priority. (Please note that due to limited places, not all applicants will receive priority)

4) Interview :

1. We will interview all the applicants
2. 2 November 2018(Friday) is our interview day ,please follow our schedule to come to school
3. In small groups and individually to interview
4. Parents must join interview with your children

5) Result :

The result of the interview will be uploaded to our website and by post on 9 November 2018 (Please keep the Application fee receipt until registration day,and follow the number 1920XXX to check the result.

6) Registration details :

1. Admission : Parent must come to school to register during 10 to 12 January 2019
2. On the waiting list : School will notify parents to come to school to register during 14 to 16 January 2019. Parents must return the 2019/20 Registration Form and the Registration fees at this moment.
3. Parents please note that failure to submit valid registration documents at a specified date, school will not be able to finish the registration for your child, and school will see it as given up to admit. Quota will be released to applicants on waiting list.
4. 2019/20 registration fees for half day class is HKD 970, and whole day class is HKD 1570. Please prepare the fee on registration day. If parents decide your child will not study at our school after registration, please notify school by letter. **Registration fee is not refundable.**

*** Please use a blue or black pen in block letters to clearly fill out the application form, especially the return address. Please make sure the mailing address is correct.**